|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **DEPARTMENT OF CIVIL ENGINEERING**  **SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT** | |  |  | | --- | --- | | **HOD: 2201841**  **Office : 2201842**  **Gram : SVNIT** | **http://www.clipartbest.com/cliparts/eiM/L4B/eiML4BKin.jpeg** |   **E-Mail : office@ced.svnit.ac.in**  **hod@ced.svnit.ac.in** |

**No.: DCE/Estate/Complain/ Date:**

To,

Estate Section

SVNIT, Surat

Complain No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(To be given by Estate Section)**

**Nature of Complain: [Kindly Tick]**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| (i) | Plumbing Work |  | (v) | Cleaning Work |  |
| (ii) | Minor Masonry Work |  | (vi) | Electrical Work |  |
| (iii) | Sanitary Work |  | (vii) | Glass Work |  |
| (iv) | Carpentry Work |  | (viii) | Masonry and concreting work |  |
| (ix) | Others - | | | | |

**Brief Description of Work:**

**Name & Contact of Complainer Head, DCE**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CERTIFICATE OF SATISFACTORY WORK EXECUTION**

Date of attending the complaint\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_